

# District ONE

## Contest Planning and Judge's Training

### Toastmasters Triumph through Teamwork



**Saturday, February 20, 2010**  
**Meet and Learn From the Gurus**

Hosted by Xerox Xeroids Toastmasters Club  
 555 Aviation Blvd., El Segundo, CA  
 (Free parking Lot "C" Aviation & Alaska)  
 Registration: 9:30 a.m. **and** 12:30 p.m.  
 Lunch: 12:30 - 1:30 p.m.



#### Contest Planning Training, 10 – 12:30 p.m.

Tools for a perfect club, area or division contest.

##### Who should attend:

- Area and Division Governors & Assistants
- Contest Chairs and potential Contest Chairs
- Contest committee members
- Club officers

##### Training to include, how to:

- Build a terrific contest team
- Train your team for maximum success
- Use the "Contest Manager" spreadsheet
- Prepare a contest budget
- Publicize your contest for maximum results
- Three formats for this contest season; single, back-to-back, and double contests

#### Judge's Training, 1:30 p.m. – 4:00 p.m.

Become the best judge you can be.

##### Who should attend:

- Area and Division Governors & Assistants
- Contestants
- Club officers
- Anyone interested in judging a speech contest

##### Training to include:

- Rules for Int'l and Evaluation Spring Contests
- Importance of the contest judging process
- How to be an effective Chief Judge and Judge
- How to use the judging criteria for each contest
- How to use the judges guide and ballot
- Mock contest and practice judging session

**Early bird price is \$8, provided that money is received by 2/16.** Payment must accompany registration for a seat to be held. Otherwise, cost will be \$12 at door. Price includes all training materials and lunch.

Contest Planning Co-Chairs: Danny Chu, ACB/CL, [DannyChu1@yahoo.com](mailto:DannyChu1@yahoo.com), & Evelyn Woolridge, DTM, [Godlovesall3@verizon.com](mailto:Godlovesall3@verizon.com), District Chief Judge: Catherine Magruder, DTM, [catherine-247@cox.net](mailto:catherine-247@cox.net)

Make checks payable to District ONE Toastmasters.

Cut and mail to Evelyn Woolridge, 213 Paseo de Suenos, Redondo Beach, CA 90277.

Name \_\_\_\_\_ Designation \_\_\_\_\_ Phone # \_\_\_\_\_

E-mail \_\_\_\_\_ Club Name or Club # \_\_\_\_\_

Sandwich from Subway (boxed lunch):  Turkey, or  Roast Beef, or  Veggie

Planning to attend:  Morning Contest Planning Training,  Afternoon Judge's Training, or  Both.



# Toastmasters Contest Planning & Judge's Training

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Xerox Corporation  
555 Aviation Blvd., El Segundo

If coming from the Los Angeles area: Take the 405 Freeway South and exit onto Rosecrans Blvd. heading West.

If coming from the Long Beach area: Take the 405 Freeway North and exit onto Rosecrans Blvd heading West.

Turn right onto Aviation Boulevard. The first signal will be Alaska Avenue. Park on the southwest corner Parking Lot "C". Entrance onto parking lot is off of Alaska Ave. Signs will be posted. This is the only authorized parking lot for this Toastmasters event.



Get the latest contest documents on the district link <http://www.tmdistrictone.org/> & click the "Resources" tab.